0LOWER ALLEN TOWNSHIP
BOARD OF COMMISSIONERS

REGULAR MEETING

September 14, 2026 **6:00 PM**

AGENDA

1. **Call to Order by President Caron.** Proof of Publication.

2. **A Moment of Silence and the Pledge of Allegiance.**

3. **Approval of Meeting Minutes:** Regular Meeting of August 24, 2026

4. **PRESENTATIONS:**

   a. Donation to Police Department – Matthew Flinchbaugh

   b. Solar Program Update – Seth Barry, Solar Renewable Energy, LLC

   c. Sheepford Road Bridge Update – Janice Lynx, West Shore Historical Society

5. **Audience Participation:** Any item on the agenda or any business pertinent to the Township. We ask that all attendees sign in and those speaking must state their name and address for the record. Please limit discussions to five (5) minutes per person.

6. **CONSENT AGENDA**
   Any Commissioner, staff member, or anyone in attendance who would like to have an item on the Consent Agenda removed for further discussion can request so now. Is there a request for the removal of an item(s) on the Consent Agenda?

   Accept motion to approve the items on the Consent Agenda, which are listed as follows:

   a. Manual Check Register of August 24, 2026, to Safety Vision for EMS vehicle dash cameras, in the amount of $10,620.80.

   b. Check Register of August 28, 2026, in the amount of $79,162.93.

   c. Check Register of September 4, 2026, in the amount of $82,769.31.

   d. Check Register of September 11, 2026, in the amount of $131,300.10.

   e. Payment to E.K. Services, Inc. for Payment Application No. 2, relating to work completed on the 2026 Infrastructure and Paving Project, in the amount of $166,880.05.

f. Payment to E.K. Services, Inc. for Payment Application No. 3, relating to work completed on the 2026 Infrastructure and Paving Project, in the amount of $220,649.50.

g. Payment to SLC Excavating, LLC, for work completed on the Gateway Park Project, in the amount of $33,668.77.

h. Payment of six (6) invoices to New Enterprise Stone and Lime Company, Inc. for asphalt materials for the 2026 Infrastructure and Paving Project in the amount of $171,912.03.

7. PRESIDENT CARON

a. Accept a motion to approve a manual Check Register of September 10, 2026, to Eckert, Seamans, Cherin & Mellott for legal services, in the amount of $1,768.50.

8. HUMAN RESOURCES

a. Discussion and possible action: Approving the amended Job Description for the Community Risk Reduction Coordinator (formerly Codes Compliance Coordinator), in the Public Safety Department.

b. Discussion and possible action: Appointing Amanda Kendall as a Full-Time Emergency Medical Technician in the Emergency Medical Services Department. This is a status change from Part-Time and a budgeted position replacing a recent retirement.

9. PUBLIC SAFETY

a. No agenda items.

10. COMMUNITY AND ECONOMIC DEVELOPMENT

a. Update: Zoning Hearing Board dockets.

b. Discussion and possible action: Approving Financial Security Reduction Request No. 1 in the amount of $841,420.91 (from $2,882,455.99 to $2,041,035.08) for SLD #2023-02 Cedar Run Business Park Preliminary/Final Subdivision and Land Development Plan.

c. Discussion and possible action: Authorizing staff to develop and distribute a survey to approximately 70 homeowners with parcels of at least five (5) acres to determine their interest level in a potential Township funded and operated land preservation program.

d. Discussion: Final amended Developer's Financial Security Agreement for SLD #2026-01 Arcona Phases 3-6 Preliminary/Final Subdivision and Land Development Plan.

11. PUBLIC WORKS

a. Discussion and possible action: Authorizing staff to sign an agreement with R&S Fence and Railing Supply, a COSTARS vendor, to replace the tennis court fencing in Beacon Hill Park, in the amount of $32,806.38, and approving the down payment of $16,403.00. This is a budgeted item.

b. Discussion and possible action: Authorizing staff to sign an agreement with Command Site Contractors, LLC, to make emergency repairs to the stormwater pipe on Nailor Drive, in the amount of $26,400.00. The Stormwater Authority authorized payment of the repairs from the Stormwater Fund at their regular meeting on September 3, 2026.

12. FINANCE

a. Discussion and possible action: Authorizing an increase in the current Fire Tax and the enactment of a new EMS Tax and for the 2027 Fiscal Year.

13. MANAGER

a. No agenda items.

14. COMMISSIONERS REPORTS

15. NEXT MEETING: Monday, September 28, 2026, at 6:00 p.m.

16. EXECUTIVE SESSION

a. Potential litigation matter(s) including Charter Homes/Arcona.

b. Personnel matter(s) including hiring recommendations.

17. ADJOURN